

1 Title 5. Education

2 Division 1. State Department of Education

3 **Subchapter 20.5 Enhancing Education Through Technology Grant Program**

4
5 *Add Sections 11971, 11972, 11973, 11974, 11975, 11976, 11977, 11978, 11979 and 11979.5 to read:*

6 **§ 11971. Purpose.**

7 The purpose of these regulations is to set forth guidelines for program administration and allocation
8 of funds to administer the competitive grants pursuant to the federal Enhancing Education Through
9 Technology Act of 2001.

10 NOTE: Authority cited: Section 52295.30, Education Code. Reference: Sections 52295.10-52295.55
11 Education Code; Public Law 107-110, Title II, Part D, Sections 2401 – 2441; 20 USC Sections 6751 -
12 6777.

13 **§ 11972. Federal Definition.**

14 For purposes of the Enhancing Education Through Technology (EETT) Competitive Grant pursuant
15 to the federal No Child Left Behind (NCLB) legislation (Public Law 107-110, Title II, Part D, Sections
16 2401 – 2441), the following definition shall apply:

17 (a) “Not of sufficient size to be effective” as used in Section 2412 of the federal No Child Left
18 Behind legislation (Public Law 107-110, Title II, Part D) means that a district received less than
19 \$10,000 in funding from the EETT formula-funded grant.

20 NOTE: Authority cited: Section 52295.30, Education Code. Reference: Public Law 107-110, Title II,
21 Part D, Section 2412; 20 USC Section 6762.

22 **§ 11973. State Definitions.**

23 For purposes of the requirements for the competitive Education Technology Grant Program
24 established by Senate Bill 192 (Education Code sections 52295.10-52295.55), the following definitions
25 shall apply:

26 (a) “School district” as used in SB 192 (O’Connell), Education Code section 52295.25, for
27 purposes of EETT competitive grant eligibility, means a school district, a consortium of school districts,
28 a county office of education, or a direct-funded charter school (i.e., charter schools in which the state
29 warrant will be drawn in favor of the county superintendent of schools of the county in which the
30 charter approving Local Education Agency (LEA) is located and deposited in the appropriate fund or
31 account of the charter school) that meet all of the following criteria:

32 (1) It is among the school districts in the state with the highest number or percentage of children
33 from families with an income below the poverty line established by the federal Director of the Office of
34 Management and Budget, as annually revised by the Secretary of Health and Human Services; and

35 (2) It serves pupils in grades 4 to 8, inclusive, except as specified in subdivision (c) of Education
36 Code section 52295.35; and

(3) It meets either of the following two criteria:

(A) It operates one or more schools identified for improvement or corrective action under Section 1116 of the federal No Child Left Behind Act of 2001 (Public Law 107-110) (schools are listed on the California Department of Education website (<http://www.cde.ca.gov/iasa/titleone/pi/query.asp>); or

(B) It has a substantial need for assistance in acquiring and using technology.

(b) “Substantial need for assistance in acquiring and using technology” as used in SB 192 (O’Connell), Education Code section 52295.25(a)(2)(B), means having either an average of 10:1 student-to-multimedia computer ratio or greater in schools serving grades 4-8 in the district or an average of less than 50% of classrooms connected to the Internet in schools serving grades 4-8 in the district as determined by the California School Technology Survey for the year prior to the grant award. Technology purchased through the School Renovation Technology Grant will be considered when calculating the student-to-multimedia computer ratio.

(c) “Eligible schools” as used in SB 192 (O’Connell), Education Code section 52295.35(a), means schools from eligible school districts that serve students in grades 4-8.

(d) “Small schools” as used in SB 192 (O’Connell), Education Code section 52295.35(c), means schools that have 300 or fewer pupils in all grades served.

(e) “Minimum grant levels for a small school” as used in SB 192 (O’Connell), Education Code section 52295.35 (c), means an implementation grant base amount of \$25,000 for 1-100 eligible pupils plus \$300 per eligible pupil in excess of the first 25 eligible pupils; an implementation grant base amount of \$15,000 for 101-200 eligible pupils plus \$300 per eligible pupil in excess of the first 25 eligible pupils; and an implementation grant base amount of \$10,000 for 201-300 eligible pupils, plus \$300 per eligible pupil in excess of the first 25 eligible pupils.

(f) “Amount of funding for grants available to each region” as used in SB 192 (O’Connell), Education Code section 52295.35(a), means the proportional enrollment of grade 4-8 pupils, in eligible districts from each of the eleven California Technology Assistance Project (CTAP) regions. (See the California Department of Education (CDE) website: <<http://www.cde.ca.gov/edtech/ctap.htm>>.)

(g) “Successfully completes” as used in SB 192 (O’Connell), Education Code section 52295.35(d), means the school district has met or made significant progress (70% or greater) in meeting its August 31, 2005 accountability measures and will be eligible to apply for the one-time follow-up grant award, depending on funding availability.

(h) “Accountability measures” as used in SB 192 (O’Connell), Education Code section 52295.45(e), means the following six performance goal benchmarks:

(1) The percentage of students in the target group that demonstrate an increase in their use of technology as a tool to support meeting or exceeding academic content standards will increase from a baseline of <provided by school district>% in the 2002-2003 school year to <provided by school district>% by August 31, 2004 to <provided by school district>% by August 31, 2005.

1 (2) Teachers in the target group who participated in professional development on education
2 technology will demonstrate an increase in their proficiency in the use of technology as a tool for
3 teaching and learning from a baseline of <provided by school district>% in the 2002-2003 school year
4 to <provided by school district> % by August 31, 2004 and to <provided by school district> % by
5 August 31, 2005.

6 (3) Teachers in the target group participating in professional development on education technology
7 will increase their use of technology as a tool to support student academic achievement from a baseline
8 of <provided by school district>% in the 2002-2003 school year to <provided by school district>% by
9 August 31, 2004 and to <provided by school district>% by August 31, 2005.

10 (4) The average student-to-multimedia computer ratio at funded schools in the application will
11 decrease from a baseline of <provided by school district> in the 2002-2003 school year to <provided by
12 school district> by August 31, 2004 and in the 2003-2004 school year to <provided by school district>
13 by August 31, 2005.

14 (5) The percentage of funded schools in the application with less than 50% of classrooms connected
15 to the Internet will decrease from a baseline of <provided by school district>% in the 2002-2003 school
16 year to <provided by school district>% by August 31, 2004 and in the 2003-2004 school year to
17 <provided by school district> by August 31, 2005.

18 (6) Describe the communication and collaboration utilizing technology that will be implemented or
19 improved to support home, school, and community; how that implementation or improvement will be
20 measured; and the benchmark that will be targeted.

21 NOTE: Authority cited: Section 52295.30, Education Code. Reference: Sections 52295.10, 52295.20,
22 52295.25, and 52295.35, 52295.45, Education Code; Public Law 107-110, Title II, Part D, Sections
23 2403, 2412, and 2414; 20 USC Sections 6753, 6762, and 6764.

24 **§ 11974. Eligibility Requirements.**

25 To be eligible for EETT competitive grant funding, applicants must:

26 (a) Meet the definition of a school district, as referenced above in Section 11973(a);

27 (b) Have a district technology plan as required by Education Code sections 52295.35 and 51871.5
28 and by Public Law 107-110, Title II, Part D Section 2414 (20 USC Section 6764);

29 (c) Apply for the EETT competitive grant;

30 (d) Complete EETT Forms 1-7 (see section 11975, (a)-(g)) and, when applicable Forms 8a, 8b, and
31 8c and 9, (see section 11975, (h)-(k));

32 (e) Complete the application narrative;

33 (f) Submit an original and four (4) copies of the EETT competitive application not later than the
34 due date specified by the CDE to the California Department of Education, located at 1430 N Street,
35 Suite 3600, Sacramento, CA 95814;

(g) Pass the CDE pre-screening for application completeness and format that includes having all of the required application components, including completed EETT Forms 1- 9 as applicable, original signatures as needed, pages numbered according to format requirements; and

(h) Receive a minimum of 50% of the score possible on the EETT Scoring Criteria. Those criteria are incorporated by reference and were issued on April 9, 2003.

NOTE: Authority cited: Section 52295.30, Education Code. Reference: Sections 52295.10, 52295.20, 52295.25, 52295.30, 52295.35 and 52295.45, Education Code; Public Law 107-110, Title II, Part D, Sections 2403, 2412, and 2414; 20 USC Sections 6753, 6762, and 6764.

§ 11975. Application Process and Requirements.

The application will consist of EETT Forms 1 through 9 that provide information about the applicant. Each of the forms is listed below in subsections (a)-(k). Each of these forms is hereby incorporated by reference. The application will also consist of a narrative section, described below in subsection (l).

(a) Form 1, Application Title Page, issued April 9, 2003. This form must be signed and dated by the applicant's superintendent or designee. If the applicant is applying as part of a consortium and/or partnership, the lead agency name shall be given.

(b) Form 2, Certification Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters, and Drug-Free Workplace Requirements, issued April 9, 2003. This form must include the place of performance address, name of applicant, printed name, title, date, and signature of authorized representative.

(c) Form 3, Project Summary, issued April 9, 2003. The applicant must provide a concise description of the proposed comprehensive program planned through the EETT competitive grant. The summary must include 1) a statement of the overall intent of the program funds; 2) how the comprehensive grant will support current school district efforts to promote teaching and enhance learning; and 3) how the program will be implemented.

(d) Form 4, Accountability Measures/Evaluation, issued April 9, 2003. The applicant must include information for the required performance benchmarks for each of the accountability measures, list the data source(s) (in addition to any data sources that are required), describe the data collection method to be used, and list the schedule for evaluation. The applicant may add additional performance goals and benchmarks beyond the six accountability measures listed on the form.

(e) Form 5, Strategies Chart, issued April 9, 2003. The applicant must describe the specific strategies and actions that will be implemented to achieve each of the performance goals and benchmarks referenced above. The benchmark date for the strategies/actions on Form 5 (referenced in section 11975 (f): Timelines and Roles and Responsibilities for Key Personnel) must be included.

(f) Form 6, Timelines, Roles, and Responsibilities for Key Personnel, issued April 9, 2003. The applicant must include sufficient detail so that a clear process for implementation of the grant is outlined. At a minimum, applicants should include planning meetings, data collection dates,

1 recruitment/selection for professional development leaders (i.e., coaches, mentors, facilitators),
2 recruitment/selection for professional development program participants, selection/ordering of
3 equipment and electronic learning resources, major milestones (including strategies/actions for
4 achieving each of the program goals referenced in 11975 (e)) for program implementation.

5 (g) Form 7, Technologies to be Acquired, issued April 9, 2003. The applicant must provide a
6 complete list and description of the type and costs of technologies to be acquired through the grant,
7 including services, equipment, and electronic learning resources.

8 (h) Form 8a, List of Eligible Middle and Junior High Schools Serving Grades 4-8, for Which the
9 District, Consortium, and/or Partnership is Applying, issued April 9, 2003. As applicable, the applicant
10 must list in priority order all the eligible middle and junior high schools serving grades 4-8 for which the
11 district, consortium, and/or partnership is applying for funding. The applicant must also indicate
12 whether the listed school or schools is/are a locally-funded charter school (i.e., charter schools that
13 receive their funding through the LEA that approved the charter).

14 (i) Form 8b, List of Eligible Elementary Schools Serving Grades 4-8 for Which the District,
15 Consortium, and/or Partnership is Applying, issued April 9, 2003. As applicable, the applicant must list
16 in priority order all the eligible elementary schools serving grades 4-8 for which the district, consortium,
17 and/or partnership is applying for funding, indicating whether the listed school or schools is/are a
18 locally-funded charter school.

19 (j) Form 8c, List of Eligible Other Schools Serving Grades 4-8 for Which the District, Consortium,
20 and/or Partnership is Applying issued April 9, 2003. As applicable, the applicant must list in priority
21 order all the other schools serving grades 4-8 for which the district, consortium, and/or partnership is
22 applying for funding, indicating whether the listed school or schools is/are a locally-funded charter
23 school.

24 (k) Form 9, Consortium and/or Partnership Applicants issued April 9, 2003. As applicable, the
25 applicant must identify the lead school district and list all applicants within the consortium and/or
26 partnership.

27 (l) The Application Narrative must include the following sections:

28 (1) Program for Students;

29 (2) Professional Development;

30 (3) Expanded Access for Electronic Learning Resources, Including Infrastructure, Equipment, and
31 Technical Support;

32 (4) Communication and Collaboration Among Home, School, and Community; and

33 (5) Evaluation.

34 (m) The application narrative sections are described in (1) through (5) below:

35 (1) Program for Students. This section includes the program description, number of students who
36 will participate in the program, grade levels of students who will participate in the program, curricular

1 area(s) of focus for students, integration of technology to support all students in the target group in
2 meeting or exceeding state academic content standards, and administrative commitment to the program
3 for students.

4 (2) Professional Development. This section includes the research-based professional development
5 program design and description, the number of teachers who will participate, whether the program will
6 be expanded over time to include additional teachers, and administrative commitment to the
7 professional development program.

8 (3) Expanded Access to Electronic Learning Resources, Including Infrastructure, Equipment and
9 Technical Support. This section includes information about the current status of technology access,
10 including the ratio of access to technology for teachers and students, how many grade 4-8 classrooms
11 are connected to the Internet, where the technology will be placed, integration of technology,
12 technology acquisition, and administrative commitment to expanding access.

13 (4) Communication and Collaboration Among Home, School, and Community. This section
14 includes information about collaboration and partnerships (i.e., higher education, school districts that
15 have effectively integrated technology and proven teaching strategies based on a review of relevant
16 research into instruction, public or private non-profit organizations with demonstrated expertise in the
17 application of educational technology in education, CTAP) that includes how they support students'
18 learning needs, add value to the comprehensive program, and whether there is administrative
19 commitment for communication and collaboration among home, school, and community.

20 (5) Evaluation. This section includes information regarding the process to collect and evaluate data
21 related to all of the accountability measures. The evaluation process and results will be utilized to form
22 the basis of a continuous review, refinement, and improvement cycle for the comprehensive program.
23 The evaluation plan also provides a process that will assist CDE in documenting goals and benchmarks
24 to determined eligibility for the one-time follow-up grant.

25 NOTE: Authority cited: Section 52295.30, Education Code. Reference: Sections 52295.20, 52295.30,
26 52295.35, 52295.45 and 52295.50, Education Code.

27 **§ 11976. District Technology Plan Requirement.**

28 Before receiving funding for the EETT competitive grant, applicants must have a district technology
29 plan as required by Education Code sections 52295.35 and 51871.5 and by Public Law 107-110, Title II,
30 Part D Section 2414 (20 USC Section 6764).

31 NOTE: Authority cited: Section 52295.30, Education Code. Reference: Sections 52295.35 and 51871.5,
32 Education Code; Public Law 107-110, Title II, Part D, Section 2414; 20 USC Section 6764.

33 **§ 11977. Funding.**

34 Funds will be competitively awarded on a geographic basis conforming to the 11 CTAP regions, as
35 referenced above in Section 11973(f). Applicants within each region will compete against other
36 applicants from that region. The amount of funding available for each region is based upon the

1 California Basic Educational Data System (CBEDS) data two years prior to the grant award to
2 determine grade 4-8 enrollment. Actual grant awards to school districts will be based on CBEDS data
3 for one year prior to the grant award. Technology survey data will be used to determine the current
4 student-to-multimedia computer ratio and compare to the request for additional technology within the
5 application. Technology purchased through the School Renovation Technology Grant will be
6 considered when calculating the student-to-multimedia computer ratio. Allocations are determined
7 through the following procedure:

8 (a) Listing of districts serving grades 4-8 in the state with the highest number of children from
9 families with an income below the poverty line established by the federal Director of the Office of
10 Management and Budget;

11 (b) Listing of districts serving grades 4-8 in the state with the highest percentage of children from
12 families with an income below the poverty line established by the federal Director of the Office of
13 Management and Budget;

14 (c) Merging the top third of the districts from each list to determine final eligibility list;

15 (d) Removing all districts that neither (1) operate one or more schools identified for improvement
16 or corrective action under Section 1116 of the Federal No Child Left Behind Act of 2001 (Public Law
17 107-110), nor (2) have a substantial need for assistance in acquiring and using technology;

18 (e) Sorting the list by CTAP region;

19 (f) Determining the grade 4-8 enrollment for all districts remaining on the list, and

20 (g) Determining the proportionate amount of funding for each CTAP region based upon the total
21 grade 4-8 enrollment for all districts remaining on the list.

22 NOTE: Authority cited: Sections 52295.30 and 52295.35, Education Code. Reference: Sections
23 52295.25 and 52295.35, Education Code.

24 **§ 11978. Funding Priority.**

25 Funding priority will be determined as follows:

26 (a) All scored applications will be grouped within each CTAP region by score percentage ranges
27 (100-90, 89- 80, 79-70, 69-60, and 59-50);

28 (b) Within each score percentage range, applications will be ranked as follows:

29 (1) Applications from school districts that received less than \$10,000 in funding from the EETT
30 formula grant will be ranked by score percentage and listed first. In the event of a tied score, the
31 applicant with the higher substantial need for assistance in acquiring and using technology as
32 determined by the California School Technology Survey and with consideration for any technology
33 purchased through the School Renovation Technology Grant will be listed first.

34 (2) Applications from school districts that received \$10,000 or more from the EETT formula
35 funding will be ranked by score percentage range and placed below the school districts that received less
36 than \$10,000 in EETT formula funding. In the event of a tied score, the applicant with the higher

1 substantial need for assistance in acquiring and using technology as determined by the California School
2 Technology Survey and with consideration for any technology purchased through the School
3 Renovation Technology Grant will be listed first.

4 (c) Starting with the 100-90 score percentage range and working downward, funding will then be
5 allocated within each scoring percentage range to school districts based upon the middle and junior high
6 schools contained in each application.

7 (d) If there is a balance remaining after all middle and junior high schools have been funded,
8 starting with the 100-90 score percentage range and working downward, funding will next be allocated
9 within each scoring percentage range to each school district based upon the elementary schools in each
10 application.

11 (e) If there is a balance remaining after all elementary schools have been funded, starting with the
12 100-90 score percentage range and working downward, funding will be allocated within each score
13 percentage range to each school district based upon the other schools serving grades 4-8 in the
14 application.

15 School type will be verified prior to funding. School type will be determined based on the County
16 District School (CDS) ownership code for each school listed on any of the forms 8(a-c) (see section
17 11975 (h)-(j)) as of the date the grant application is due. School districts that request a change of
18 ownership code must have completed a packet that includes an application form, Change Request form
19 and all applicable documentation and submitted the packet and all applicable documentation to the
20 California Department of Education a minimum of 30 (thirty) working days prior to the grant award
21 deadline to assure the correct ownership code can be validated.

22 NOTE: Authority cited: Section 52295.30, Education Code. Reference: Sections 52295.30 and
23 52295.35, Education Code; Public Law 107-110, Title II, Part D Section 2412; 20 USC Section 6762.

24 **§ 11979. Process for Awarding Grants.**

25 The process for awarding grants will be as follows:

26 (a) Applications will be read and scored with other applications from the same CTAP region after
27 the application deadline by readers selected by CDE. Each reader will read and score the application
28 against the Scoring Criteria. Those criteria are incorporated by reference and were issued on April 9,
29 2003. Readers will not read applications from their own CTAP region. If the readers' scores for the
30 application are not more than 10 points apart, the two scores will be averaged to yield the final
31 application score. If the readers' scores are more than 10 points apart, the application will be re-read
32 and re-scored by a Chief Reader. The Chief Reader's score determination will be the final score.

33 (b) Awards for successful applicants for the implementation grant will be made in two allotments as
34 follows:

35 (1) One allotment for the period from June 7, 2003 – August 31, 2004

36 (2) One allotment for the period from June 1, 2004 – August 31, 2005

1 (c) A one-time follow-up grant, depending on funding availability, will be awarded if the applicant
2 successfully completes the implementation grant, as referenced in Section 11973(g). For schools not
3 defined as “small school” as referenced above in Section 11973(d), the one-time follow-up grant will be
4 in the amount of \$45 per eligible pupil. For those defined as “small school” as referenced above in
5 Section 11973(d), the one-time follow-up grant will be as follows:

- 6 (1) \$6,000 for 1-100 eligible students;
7 (2) \$10,000 for 101-200 eligible students;
8 (3) \$13,500 for 201-300 eligible students.

9 (d) The one-time follow-up grant will be awarded no sooner than January 1, 2005, depending on
10 funding availability.

11 NOTE: Authority cited: Section 52295.30, Education Code. Reference: Sections 52295.10 and
12 52295.35, Education Code.

13 **§ 11979.5. Uses of Funds.**

14 Pursuant to the federal No Child Left Behind (NCLB) legislation (Public Law 107-110, Title II,
15 Part D, Sections 2415 and 2416 and SB 192 (O’Connell), Education Code section 52295.40, grantees
16 shall use grant funds to provide the following:

17 (a) A minimum of 25% of the grant shall be used to provide sustained and intensive, high-quality
18 professional development based on a review of relevant research in the integration of advanced
19 technologies, including emerging technologies, into curricula and instruction and in using those
20 technologies to create new learning environments.

21 (b) Remaining funds are to be utilized to implement and support the comprehensive program
22 described in the application in a manner consistent with the federal Education Department Guidelines
23 Administrative Regulations (EDGAR), located at 34 CFR Parts 76, 77, 80, 81, 82, 85, and 86
24 (<http://www.access.gpo.gov/cgi-bin/cfrassemble.cgi?title=199834>) and with SB 192 (O’Connell),
25 Education Code section 52295.40.

26 NOTE: Authority cited: Section 52295.30, Education Code. Reference: Sections 52295.20, 52295.35,
27 52295.40, and 52295.50, Education Code; Public Law 107-110, Sections 2415 and 2416; 20 USC 6765
28 and 6766; 34 CFR Part 76, 77, 80, 81, 82, 85, and 86.